



## Manor Primary School

Manor Way

Ivybridge

Devon. PL21 9BG

Telephone 01752 893182

Email [admin@manor.devon.sch.uk](mailto:admin@manor.devon.sch.uk)

Website [www.manor.devon.sch.uk](http://www.manor.devon.sch.uk)

9<sup>th</sup> January 2024

Dear Parents,

On Thursday 11<sup>th</sup> July, we would like to take our Y5 children on a cultural trip to Bristol. This has been done in the past as an over-night trip, but due to rising costs and accommodation availability we plan to do this trip in one extended day. Due to the long day, the trip will run outside normal school hours.

8.15am – Depart school

10.15am – Visit to SS Great Britain

12.15pm – Packed lunch at SS Great Britain

1pm – Harbour tour on the 'Flower of Bristol'

2.30pm – Hippodrome theatre to see 'Aladdin'

5pm – Depart Bristol for home, with a stop en route for a Happy Meal!

8pm (Approx.) – return to school

**Please make sure children are in school by 8.00am to register. If there is any change to the return time you will be updated by text message.**

In order for this trip to go ahead we are requesting a voluntary contribution of **£69.60**. This has been calculated by dividing the total cost of the trip between the numbers of children in the group, rounded to the nearest 10p. Please note you are not obliged to make a voluntary contribution and all children will be given an equal chance to take part. Unfortunately, however, the trip will have to be cancelled if insufficient contributions are received. We understand that this is more expensive than most of our educational visits due to the distance and the activities offered, but we hope that you will feel able to support this trip which will contribute a great deal to the children's learning.

We would ask that a £20 deposit is paid by February 29<sup>th</sup> if your child would like to be included on the trip. A further £20 will be due by the end of April and the remaining £29.60 by the end of May. All payments should be made on the school gateway.

The children will need to be dressed in sensible outdoor clothing appropriate for the weather. They will need sturdy footwear, a waterproof jacket, sun cream, sun hat, and a backpack containing a **large** packed lunch and plenty of drink. Please can we ask that children don't bring any products containing nuts, and no glass drink bottles. Children who normally receive free school meals will be provided with a packed lunch from the school kitchen. Please make sure your child brings a re-usable water bottle for their drink from the kitchen.

We will be stopping on the way back to pick up a Happy Meal for the children, we will require the children to bring an additional £5 cash for this. We will send out order forms and collect payment in cash for these nearer the time.

In accordance with the school's policy, a risk assessment has been carried out by staff, in advance of this visit. A digital SOE3 form will be sent via email nearer to the trip taking place.

Yours sincerely,

Mrs K Dixon